



## HARVARD SEWER COMMISSION

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### MINUTES

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Wednesday, January 16, 2013  
Town Hall Meeting Room

*Cindy Russo, Chair*     *Kyle Hedrick*     *Richard Maiore*

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#### *Present*

Commissioners: Cindy Russo, Chair; Kyle Hedrick

Others: Tim Bragan, Town Administrator; Scott Hayward, the Harvard General Store; Paige O'Brien

The meeting was called to order by Ms. Russo at 9:15 a.m.

#### **Change of Use Application: Harvard General Store, 1 Still River Road**

Mr. Hedrick made a motion to accept the petition of Scott Hayward for a Change of Use for the Harvard General Store. Ms. Russo seconds, vote aye, unanimous.

#### **Update: Drain Layers**

Mr. Bragan reported that his office is working on the creation of a physical permit for licensed drain layers to have onsite. He has also created a checklist to be reviewed by a prospective drain layer when turning in an application. This will ensure that everything has been taken care of (bond, insurance, etc.) properly before The Commission reviews the submission.

Mr. Bragan has sent email notification to D'Boss & Sons and Ricciardi Bros stating what is missing from their applications. He does not have an email address for Patriot Excavating yet there are several things missing from their application submission. Mr. Bragan stated that once the illegal connection work of Patriot (11 Fairbank Street) becomes legal, within the regulations there is the ability to bring this company before The Commission and either stop them from doing any more connections within the town or sanction them. Mr. Hedrick proposed a discussion of fines to be considered at a meeting when all commissioners are present.

#### **Update: Pending Applications for Connection Permits**

No new applications to review. Mr. Hedrick noted that the retailer for the pumps will send him a notification when they make a sale to a property owner in the district. This will give the Commission an indication of how many applications may be on the rise.

Mr. Bragan stated that the inspection for 11 Fairbank will take place the following morning (Thursday, January 17). He is creating a checklist, based on the regulations, for the inspector.

#### **Approval of Minutes from January 2 and January 9, 2013**

Mr. Hedrick moved to approve the minutes as amended, Ms. Russo seconds. Vote aye, unanimous.

#### **Other Matters**

Mr. Hedrick requested that the minutes of this meeting, January 16, 2013, reflect that the letter referred to by Mr. McGinty was not an official document sent out by the Commission. He was reciting from a December 2012 draft. The final copy of that letter was not mailed to property owners in the district until January 15, 2013.

Mr. Hedrick motioned to adjourn at 9:45 a.m.; Ms. Russo seconded; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, January 23, 2013  
9 a.m. in the town hall meeting room.

*Respectfully submitted by Paige O'Brien*